



LOGGING YOUR ACTIVE COACHING EACH YEAR

Log into The Locker using your NCCP number and password. If you do not know your number and/or NCCP number please contact the CAC at coach@coach.ca.

Once logged in:

- choose the “certification” link from the menu bar
- choose “self-report” from the left hand column
- choose “record active status”
- choose the year which you are recording
- If you are reporting more than one year, you will have to repeat these steps

It is your responsibility to log your own status each year. For any discrepancies, please contact the CAC.

For more information on Maintenance of Certification and a list of FAQ’s for coaches, please visit <http://coach.ca/maintenance-of-certification-s16745>.