



**NEW CLUB APPLICATION FORM**  
(INCOMPLETE APPLICATIONS MAY BE RETURNED FOR  
ADDITIONAL INFORMATION AND/OR COMPLETION)

**SECTION I - CLUB INFORMATION**

**Club Name** \_\_\_\_\_ **Call Letters** \_\_\_\_\_

(Name and call letters must not infringe on recognition of existing clubs)

**Club Address** \_\_\_\_\_

**City** \_\_\_\_\_ **Postal Code** \_\_\_\_\_

**Club Phone** \_\_\_\_\_ **Club Fax** \_\_\_\_\_

**Club Email** \_\_\_\_\_ **Club Website** \_\_\_\_\_

**Incorporation #** \_\_\_\_\_ **Region of Operation** \_\_\_\_\_

<b>Additional items to be included with this application are:</b>
Application Fee (\$250; this fee is non-refundable)
Club By-laws
Club Policies
The names, addresses, and phone numbers of the athletes registering or registered with the club (indicating new or existing swimmer)
Business Plan complete with operating budget
Copy of Notification letter sent to existing clubs
Statement of benefits to synchronized swimming community in Alberta

**President Name** \_\_\_\_\_ **Email** \_\_\_\_\_

**Address** \_\_\_\_\_ **Postal Code** \_\_\_\_\_

**Res. Phone** \_\_\_\_\_ **Bus. Phone** \_\_\_\_\_

Please list all Board members as per your submitted bylaws. (attach additional page, if needed)

1) **Name** \_\_\_\_\_ **Phone #** \_\_\_\_\_

**Position** \_\_\_\_\_ **Email** \_\_\_\_\_

2) **Name** \_\_\_\_\_ **Phone #** \_\_\_\_\_

**Position** \_\_\_\_\_ **Email** \_\_\_\_\_

3) **Name** \_\_\_\_\_ **Phone #** \_\_\_\_\_

**Position** \_\_\_\_\_ **Email** \_\_\_\_\_

4) **Name** \_\_\_\_\_ **Phone #** \_\_\_\_\_

**Position** \_\_\_\_\_ **Email** \_\_\_\_\_

5) **Name** \_\_\_\_\_ **Phone #** \_\_\_\_\_

**Position** \_\_\_\_\_ **Email** \_\_\_\_\_

## SECTION II – COACH INFORMATION

Synchro Alberta requires that information be provided for minimally one coach to be working with the club along with confirmation of criminal record check with vulnerable sector search for this coach. Synchro Alberta reserves the right to request that these documents be presented for review by staff.

Coach Name \_\_\_\_\_ Police Security Check (PSC) \_\_\_\_\_

Vulnerable Sector Search (VSS) \_\_\_\_\_

If previous name different from above (e.g., maiden) \_\_\_\_\_

NCCP # \_\_\_\_\_ Certification Level \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

Res. Phone \_\_\_\_\_ Bus. Phone \_\_\_\_\_

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Please provide information on any additional coaches on an additional page, if available.

## SECTION III - PROGRAM INFORMATION

**Please attach the following information:**

**Athlete program offering** (e.g., club focus or mandate; how the new club program is differentiated from program offerings within the immediate area, region or province; how the new club program will increase synchronized swimming opportunities for athletes)

**Projected swimmer numbers including number of net new swimmers (Do not include those transferring from a previous club)**

**Pool facilities** (list of all pool facilities to be used)

Please attach all documents needed.

## SECTION IV - AGREEMENT

We agree to abide by the By-Laws of Synchro Alberta (SA) and the policies, rules and regulations of Synchro Alberta. The executive understands fully the implications of being a Member Club of Synchro Alberta.

Date \_\_\_\_\_

Name of club representative \_\_\_\_\_

Position \_\_\_\_\_

Signature \_\_\_\_\_

Office Use only:

Date Rec'd \_\_\_\_\_

Application fee \$250.00 Non-refundable Rec'd \_\_\_\_\_

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Information provided in this application is confidential to the Executive Director and Synchro Alberta Board to be used for the sole purpose of reviewing the application.