



# SANCTIONING GUIDELINES

AUGUST 2016

## BELOW ARE EVENTS/ACTIVITIES THAT ARE SANCTIONED OR NON-SANCTIONED FOR PURPOSES OF CLUB/TEAM AND/OR SKILL DEVELOPMENT

| Administration    | Notes & Conditions   |
|-------------------|--|
| Facility Rentals: | <p>Coverage only applies where agreement <u>DOES NOT</u> include the following clauses:</p> <ol style="list-style-type: none"><li data-bbox="740 520 1529 751">1. A “Holds Harmless” clause (<i>A provision in an agreement under which one or both parties agree not to hold the other party responsible for any loss, damage, or legal liability. In effect, this clause indemnifies the parties on a unilateral or reciprocal basis (as the case may be). See also indemnity clause.</i>)<br/><br/>Where agreement includes such a clause, the burden of responsibility lies with the signor and not Synchro Alberta.<br/><br/>If the contract requires synchro clubs to indemnify and hold harmless the municipality or facility owner, and if it does not contain a phrase limiting the synchro club’s responsibilities to claims arising out of the synchro club’s activities, then the following should be added to the indemnification and hold harmless section of the agreement:<br/><br/><b>“Except claims arising from the negligence or responsibility of the lessor/ municipality or facility owner”.</b></li><li data-bbox="740 1329 1529 1560">2. Waiver of Subrogation: Rights of subrogation flow from an insured to the insurer who pays on the insured’s behalf. By providing a waiver of subrogation you are removing the rights of the Insurance Company to recover any money from a third party or a client. (Synchro Alberta is not prepared to subrogate these rights and remove the involvement of our insurance company.)</li><li data-bbox="740 1612 1529 1843">3. Primary &amp; Non-Contributory: This clause makes Synchro Alberta's insurance the first to respond, and in case of a loss where the liability is split between Synchro Alberta and the certificate holder, Synchro Alberta pays for the whole loss. (Synchro Alberta is not prepared to assume the full loss for instances which should be shared liability.)</li></ol> <p>For clarity, contact the Synchro Alberta office.</p> |



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| Events that ARE Sanctioned: Pool  | Notes & Conditions  |
|---|---|
| Competitions  | <ol style="list-style-type: none"> <li>1. Sanction must be submitted to Synchro Alberta as per our Sanctioning Policy.</li> <li>2. All participating individuals properly registered;</li> <li>3. Registered officials must be used to judge and referee;</li> </ol>  |
| Season Training   | <ul style="list-style-type: none"> <li>• Club Sanction must have been submitted to Synchro Alberta.</li> <li>• Travel sanction required for any training camps out of their local municipality.</li> </ul>  |
| Events that ARE Sanctioned: Non-Pool  | Notes & Conditions  |
| Season Training – dry land  | <ol style="list-style-type: none"> <li>1. This must be listed within the Club’s Sanction or separate sanction requested.</li> <li>2. Synchro coaches must meet the minimum certification policy of Synchro Alberta and be current, registered members.</li> </ol> <p>Note: if a contractor or non-synchro coach is coaching this training at facility space rented by the club then the activity is covered but not the contractor/non-synchro coach.</p> |
| Fundraising or year-end event (i.e. banquet, silent auction) without alcohol. | The event must be solely organized by the club. Approval of such events would be liability protection only.   |
| Development Seminars / Programs (ex. Coaching Clinics, Skill Camps)           | Those that are directly operated by the club related to the activities of the club would be sanctioned.   |
| Mall Display and/or Mall Registration Booth.                                  | Requires appropriate supervision and risk management if registered members are involved.  |
| Gambling, Lotteries (50/50, Raffle Tickets).                                  | <p>Activity must comply with municipal and provincial legislation.</p> <p><b>Only liability is covered, not the prizes themselves.</b></p>  |
| Bingos  | These are acceptable taking into consideration the selling of alcohol and Provincial laws. Our coverage has a liquor liability.   |
| Team meals while attending a competition.                                     | If away at a competition, the competition sanction will cover things, <b>within reason</b> while they are away, with appropriate supervision such as team meals.  |



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| Events that ARE NOT Sanctioned  | Comments   |
|---|--|
| Private Training under private contractor (private or local fitness centre, training centre, local Recreation Centre)   | <p>If a club/team is in a private facility using a private contractor for training, the event is not sanctioned (coverage should fall under contractor). Insurance policy must be provided by the contractor/company.</p> <p>Private groups are not covered under Synchro Alberta Insurance.</p>   |
| Non-Synchro related activities  | Synchro Alberta insurance is not designed to cover non-synchro related activities.   |
| Community Festivals / Parades   | Community Festivals / Parades will likely have their own insurance. Synchro Alberta will not cover the event.  |
| Other Sport Activities. Examples include: <ul style="list-style-type: none"> <li>• Slo-Pitch</li> <li>• Diving</li> <li>• Soccer</li> <li>• Swimming</li> </ul> | <p>Synchro Alberta insurance is not designed to cover other sports against other groups / teams.</p> <p>These activities must be used for skill development within a team/club. Not exclusively playing the sport against another group and/or team.</p>   |
| Social Events   | <p>Examples of such activities not covered includes but is not limited to:</p> <ul style="list-style-type: none"> <li>• Attending concerts, movies</li> <li>• Participating in activities like laser tag, amusement parks</li> <li>• Club parties (Christmas party or special event may be sanctioned, sanction request must be received 14 days in advance in order to be considered and will be subject to confirmation of approval by insurer)</li> </ul> |
| High Risk Events  | Any activity considered to be high-risk events.  |
| Vendors at Events   | Synchro Alberta's policies do not extend to Vendors participating or providing displays at events. Vendors must provide proof of their own insurance coverage.   |