

## COACHING CERTIFICATION POLICY

### Purpose

1. The purpose of this policy is to govern Synchro Alberta's coaches.

### Application of this Policy

2. This policy applies to all Synchro Alberta's coaches and potential coaches.

### Objectives

3. The objectives of Synchro Alberta's coaching program are as follows:
  - a. Develop coaching resource materials to assist all levels;
  - b. Promote and deliver the National Coaching Certification Program (NCCP); and
  - c. Develop coaching programs and resources to improve the skill level of synchro participants.

### Coaches

4. A Coach is a person that is coaching synchronized swimming in accordance with this Policy.

### Minimum Requirements

#### *Recreational Coach Minimum Requirements*

5. Candidates wishing to coach recreational programs in a Synchro Alberta Club must meet one or more of the following requirements:
  - a. Completed the Synchro Instructor Modules;
  - b. Certified Synchro Instructor;
  - c. Completed the Competition Introduction Coach Modules and Making Ethical Decisions Module;
  - d. Certified Competition Introduction Coach.
  - e. Registered to challenge Synchro Instructor and have completed the Portfolio, MED and on deck evaluation;

#### *Competitive Coach Minimum Requirements*

6. Candidates wishing to coach competitive programs in a Synchro Alberta Club must meet one or more of the following requirements:
  - a. Completed the Competition Introduction Coach Modules and Making Ethical Decisions Module;
  - b. Registered to challenge the Competition Introduction coach and have completed the Portfolio, MED and on deck evaluation;
  - c. Certified Competition Introduction Coach.

#### *NCCP Challenge Process*

8. Candidates wishing to challenge and NCCP course must be a Synchro Alberta member, be a minimum of 16 years of age and must have a synchro background, minimum of 5 years as a judge, synchro swimmer or International coach. Fees will apply.
  - a. Candidates must complete the outcomes in the following order
  - b. Portfolio & Make Ethical Decisions (MED) – the MED is done through the Coaching Association of Canada, please see their website for details.
  - c. Evaluation at a practice\*
  - d. Evaluation at a competition\*
    - \*The order of the deck evaluations can be changed at the discretion of the evaluator
  - e. Candidates must pass the outcomes in order to move to the next evaluation. If a candidate fails an evaluation they will not be able to continue the process. They will be considered not trained and therefore they will not have deck access at any time. This candidate must register for a course in order to be eligible to coach on

deck.

- f. Candidates will have 6 weeks from the time of registration to complete their portfolio, MED and 1 on deck evaluation. The MED mark should be submitted with the portfolio to the evaluator. Or, the mark must be submitted in order to obtain the portfolio mark. If the 6-week grace period is not met, the candidate must re-register and pay the registration fee again, at this time they become ineligible to be on pool deck. A candidate can only re-register once. If they do not meet the deadlines the second time then they will need to take a course.
- g. Candidates will have one year to complete the additional evaluation form the time of registration
  - o If the one-year period passes, the candidate must re-register. Candidates can only re-register once.

